



PUBLIC ACHIEVEMENT YEAR-END SELF-EVALUATION PACKET

Introduction

This packet is designed to help your site review and evaluate Public Achievement and to help you plan the upcoming year.

We are very aware of time constraints and are aware that this packet is quite detailed and long. Start with the first two sections: “Year in Review” and “Evaluation of Goals.” If you want to go into more detail, continue on with the section “Components of PA.” Individuals can do the “Evaluation by Roles” section on their own.

The idea is **not** that you are supposed to have done excellent work in every category, but to disclose what you actually did, to evaluate how well you did it, and to develop plans to improve PA given the context of your site.

Sections

- I. The Year in Review
- II. Evaluation of Larger Goals
- III. Components of PA
- IV. Evaluation by Roles

I. THE YEAR IN REVIEW

**To be completed as a site team.*

1. How did the year go?
2. What were the highlights?
3. What were the low-points?
4. What thing(s) happened that was unexpected? How did you deal with it? What did you learn from it?
5. How was this year different from years past?
6. How are you thinking about next year? What major things do you think you need to work on to improve PA?

REVIEW AND EVALUATION OF LARGER GOALS

Looking back to planning stages for last year, what was the one most important goal that you wanted to accomplish in Public Achievement this past year?

**Please feel free to add any additional goals.*

What was your Goal? _____

1. What progress did you make in working towards your goal? How do you know? Why do you think you did or did not make progress?
2. How much effort (personnel time, PA time, resources, etc) did it take in working towards this goal?
3. What were some of the barriers that got in the way of your work? How did you deal with them?
4. What did you learn about PA, your school, your site-team, kids, coaches, teachers, the world etc., in working towards this goal?

III. COMPONENTS OF PA

*Note: You may have already covered some of these components in your work on goals.

A. Work as a Site Team

1. How well did the coach coordinator, site coordinator and other site team members work together?
2. How well did you communicate with each other? Were there problems?
3. What barriers did you confront in trying to work as a site team? How did you deal with them?

B. Work with Issue Groups

1. How would you judge the quality of the work of issue groups this year? Was there significant learning among participants? Were there projects that made public impact?
2. Did the work of teams impact the site or community in any way? Which teams? In what ways? Who noticed?
3. Did youth choose to participate? Was there a viable alternative to PA?
4. What barriers did you confront in trying to work with teams? How did you deal with them?

C. PA at the site

1. In what ways was PA supported at the site? Who, besides the site coordinator, was actively involved? Was PA supported outside of the weekly “PA hour”? In what ways?

2. How did PA impact the school/site? In what ways? How do you know?

3. What barriers did you confront in trying to make PA work within your site? How did you deal with them?

D. Work with coaches

1. How would you judge the quality of coach training this year?
 - Orientation
 - Debriefing
 - Public Workshops
 - Overall

2. How would you judge the quality of the work of coaches with their teams this last year? Did the coaches develop over time? How do you know? What things did you do that helped coaches develop over time?

3. What barriers did you confront in trying to work with coaches? How did you deal with them?

E. Building Practice Wisdom / Working with Other Sites and/or Regions?

1. What key pieces of practice wisdom did you learn this year?

2. Did you have an opportunity to work with other sites/ regions this year? Where, when?

3. What did you learn from others? What did you teach others? Was this helpful?

F. Work with community

1. Did PA work in the community? In what ways? In what ways did PA impact the community?

2. What barriers did you confront in trying to work in the community? How did you deal with them?

IV. SELF-EVALUATION BY ROLES

Each member of your site team should think about their role in PA individually. Roles can include: Site Coordinator, Coach Coordinator, Student Coordinator, Student Team Member, Coach, Teacher (who is not coordinating), Principal, Parent, Priest, etc.

1. The first step is to reflect on what exactly you did as a _____ to help PA at your site? What were your major responsibilities, principle tasks? What did you spend the most time / energy doing?
2. In the most important of the above things you did, what were your goals in doing these things?
3. Did you meet your goals? What actually happened?
4. What are some of the results of your work?
5. What are the consequences for you as a person and in the other roles that you take on (teacher, counselor, principal, parent, citizen, member of school community, coach, etc.)?